

UO GUIDE TO GREENING EVENTS

Attaining zero waste through reduction, recycling, and composting



PLAN AHEAD

FOOD and DRINKS

1. Use durables, University Catering offers a china service option
 - *Encourage attendees to provide refillable beverage containers
 - *Events that use 100% durables qualify for free zero waste service
2. Serve food “family style,” using platters and bowls to avoid individually packaged products
 - *“Family style” events have had waste diversion rates over 95%
3. Serve water in pitchers or dispensers; avoid bottled water if possible

DECORATIONS and GIVEAWAYS

1. For decorations, use materials that can be reused, repurposed, recycled or composted (see sorting guidelines on back)
2. For giveaways, consider edible or reusable items

RECYCLING and COMPOSTING

1. Contact the UO Zero Waste Program to order zero waste service at least one week prior to the event; call (541) 346-2354 or email compost@uoregon.edu
 - Standard recycling and composting service or
 - Self-service (you pick-up, set-up, sort material, and return, free of charge)
2. Ask for volunteers to help monitor the waste stations
 - The UO Zero Waste Program offers waste monitors for an additional fee

AT EVENT

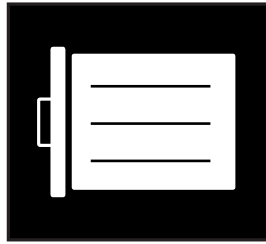
USING ZERO WASTE STATIONS

1. Inform attendees about event zero waste stations, and encourage them to follow the sorting guidelines
2. Zero waste stations include bins labeled for Compost, Paper, Cartons/Glass/Metal/Plastic, and Landfill (see sorting guidelines on back)
3. Use the signs and acceptable materials list (below) to sort materials into the proper bins
4. Please do not use styrofoam; food related styrofoam (cups, clamshells, etc.) is banned at all U of O events

Thanks for thinking Zero Waste for your event!

FOR MORE INFORMATION CONTACT THE UO ZERO WASTE PROGRAM AT:
(541) 346-2354 or compost@uoregon.edu

SORTING GUIDE



COMPOST
 FOOD
 PAPER FOODWARE
 (NAPKINS, PLATES, BOWLS)
 ITEMS LABELED
 "COMPOSTABLE"

PAPER
 OFFICE PAPER
 NEWSPAPER
 PAPERBOARD
 MAGAZINES

CARTONS
 GLASS
 METAL
 PLASTIC

- CUPS
- UTENSILS
- SNACK BAGS
- WRAPPERS
- CONDIMENT PACKETS
- OTHER

- ALL FOOD
- PAPER PLATES
- NAPKINS
- CHOPSTICKS
- ITEMS LABELED "COMPOSTABLE"

- WHITE OFFICE PAPER
- NON-WHITE PAPER
- NEWSPAPER
- MAGAZINES
- ENVELOPES
- PAPERBOARD

- BOTTLES & CANS
- DRINK CARTONS
- JARS
- PLASTIC BAGS/FILM
- TUBS & JUGS

NO CUPS

**NO CUPS
 NAPKINS
 PLATES**

NO CUPS